

Admission Regulations for Doctoral Studies

The admission regulations for doctoral studies were adopted by the Board of the Department of Culture and Aesthetics on 2016-03-16 and entered into force on 2016-04-01. The regulations cover all subjects to which new doctoral students are admitted: history of ideas, art history, literature, musicology, and performance studies.

1. General provisions

For each subject at the Department, there is also a **General syllabus** with information about programme objectives, general and specific entry requirements, supervision, etc. The general syllabi are available on the Department's website:

<http://www.su.se/ike/forskning/utbildning-på-forskarnivå>

2. Admission

The Faculty usually announces doctoral studentships twice a year. The **deadline for applications is 15 October or 15 April**, for admissions starting on 1 February or 1 September. Notices of admission are usually given within eight weeks of the deadline for applications.

3. Entry requirements

The applicant must meet the general entry requirements as well as the specific entry requirements.

4. General entry requirements

In order to meet the general entry requirements for doctoral studies, the applicant must have completed a second-cycle degree, completed courses equivalent to at least 240 higher education credits (of which 60 credits must be in the second cycle), or have otherwise acquired equivalent knowledge in Sweden or elsewhere.

5. Specific entry requirements

See the General Syllabus for Doctoral Studies in the relevant subject.

The entry requirements must also be met by applicants who have acquired equivalent knowledge in Sweden or elsewhere.

6. Exemption from entry requirements

Under special circumstances, the Faculty Board of Humanities may grant an exemption from the general or specific entry requirements for an individual applicant.

7. Application

The application must include:

- A letter of application containing name and contact details;
- Curriculum vitae containing details on previous studies, employment, and publications. The CV should include a statement on the actual period of study needed to complete the first- and second-cycle degree projects;
- Degree certificate or equivalent documentation of eligibility and academic qualifications. Qualifications from other universities must be supported by verified copies;
- A research proposal in which the applicant briefly describes his or her proposed thesis topic (max. 15,000 characters, including spaces). The proposal must include a preliminary title, problem definition(s), aim, materials, methodological and theoretical foundation, and a timetable for the planned work;
- Degree projects from the first and second cycles, i.e. bachelor's and magister/master's theses (or equivalent). Selected publications (no more than 3);
- Names and contact details of two references.

The application must be made digitally, using the template referred to in the advertisement.

8. Assessment of applicants

In accordance with Faculty guidelines, the selection is based on the following criteria:

I. QUALIFICATIONS

1. Education in general. Assessment of the depth and breadth of the applicant's previous education.
2. Academic production. On the basis of the applicant's degree projects from the first and second cycle and, where applicable, other written academic production, the applicant's ability to benefit from the training is assessed according to the following criteria:

- Critical ability;
- Analytical skills;
- Creativity;
- Independence;
- Scholarly maturity.

The assessment will also consider the time aspect, i.e. to what extent the applicant has demonstrated the ability to complete academic projects within specified time limits. In addition, based on a comparison of the academic works, an assessment is made of the applicant's academic development.

II. RESEARCH PROPOSAL

In connection with the application, the applicant must briefly describe his or her proposed thesis topic (see Section 7, "Application", above). The research proposal is assessed on the basis of:

- Relevance;
- Originality;
- Potential for completion within the specified time limits (i.e. a period equivalent to four years of full-time study);

III. ABILITY TO COLLABORATE

The applicant's ability to collaborate is assessed on the basis of, for example, references, certificates or interviews.

9. Processing of applications

Applications to doctoral studies in the Department's subjects are processed by the board of supervisors in the relevant subject, or by a special admissions committee appointed by the board of supervisors. During the application process, interviews may be conducted with the applicants that are considered to be candidates for admission. On the basis of the submitted documents and, where appropriate, the interviews, a written recommendation to accept or reject the application, and a ranking of the applicants (broken down into a shortlist and reserves), is given to the Board of the Department of Culture and Aesthetics.

Decisions to admit candidates to doctoral studies in the history of ideas, art history, literature, musicology, and performance studies are made by the Board of the

Department of Culture and Aesthetics. The Board cannot delegate admission decisions. Admission decisions cannot be appealed.

Further information can be obtained from the Director of Graduate Studies.

See also the Faculty of Humanities' provisions and guidelines:

http://www.hum.su.se/polopoly_fs/1.239573.1440064013!/menu/standard/file/Bilaga%2036.pdf